



INFORMATION BOOKLET

NON-MEMBER

Rockledge Presbyterian
Church
921 Rockledge Dr.
Rockledge, FL 32955
321-636-0811

Dear Bride and Groom,

Congratulations and best wishes on your engagement and upcoming wedding!

Please know that you can count on the guidance and support of this congregation throughout the wedding planning process. To that end, we offer you this booklet which outlines the marriage service policies and procedures found in the Directory for Worship of the Book of Order of the Presbyterian Church (USA).

According to the Directory for Worship:

Christian marriage should be celebrated in the place where the community gathers for worship. As a service of Christian worship, the marriage service is under the

direction of the minister and the supervision of the session. The marriage ordinarily takes place in a special service which focuses upon marriage as a gift of God and as an expression of the Christian life.

Please review the information contained in this booklet and keep it in mind as you plan your wedding. Careful attention to the marriage service guidelines will ensure that your wedding will be a worshipful and joyful occasion.

We look forward to meeting with you and sharing in the celebration of your marriage here at Rockledge Presbyterian Church!

Yours in Christ,
Rev. Sandy Lacey, Pastor

Marriage Preparation

In preparation for the marriage service the minister will counsel with each couple concerning:

1. The nature of their Christian commitment, assuring that at least the man or woman is a professing Christian
2. The legal requirements of the state
3. The privileges and responsibilities of Christian marriage
4. The nature and form of the marriage service
5. The meaning of the marriage vows
6. The resources available to support couples in fulfilling their marriage commitments.

The minister ordinarily meets with each couple over the course of two-three separate hour long sessions, scheduled far enough in advance of the wedding date to ensure that all details related to the marriage service can be adequately addressed.

The wedding ministry of the church is available, schedule permitting, to church members and their families. Other wedding parties may request this ministry with the permission of the Session and the Pastor on a case-by-case basis.

A Wedding Planning Checklist

A. Pre-wedding

- 1) Stop by the church office to complete a Wedding Request Form. After the date has been cleared for the church calendar and the Pastor's and Wedding Coordinator's schedules, your date will be reserved.
- 2) Set up an appointment to meet with Pastor Lacey. During this initial visit, the Pastor will get acquainted with you, help you plan your wedding service, and provide whatever counsel may be appropriate. Please note that any decisions related to your wedding at Rockledge Presbyterian Church must be approved by the Pastor.
- 3) Contact the church Wedding Coordinator, who will shepherd you through the wedding process. They will consult with you about your plans and assist you during the rehearsal and the wedding service.
- 4) Make music arrangements through Pastor or Wedding Coordinator.
- 5) Submit separate checks for each fee identified below to the church office no later than 30 days prior to the

wedding in order to proceed with your wedding.

Non-Member Wedding Fees

Item	Non-Member
Sanctuary/Building Usage	\$500.00
Custodian	inc. in bldg use
Church's Musician	\$500.00
Wedding Coordinator	\$500.00
Pastor	\$500.00
Sound Technician	\$ 50.00
Reception in Calvin Hall	\$500.00
Reception Custodian	\$ 50.00
Pew Candlesticks (out of season)	\$125.00
Wedding Coordinator for Reception	\$100.00

B. Rehearsal

The rehearsal shall be the afternoon or evening of the day before the wedding, in consultation with the minister. Members of the wedding party, including the parents and/or grandparents shall be present in the sanctuary or chapel at the time scheduled for the rehearsal. Promptness will ensure that the rehearsal lasts no longer than the allotted 45 minutes – 1 hour. The minister will

conduct the rehearsal and have sole discretion in all matters related to the wedding service.

C. Wedding Day

Plan for the wedding party to be at the church no earlier than two (2) hours prior to the service. The church parlor serves as the dressing room for the bride and bridal attendants. The groom and groomsmen may use Knox Hall or the Library. Members of the wedding party are responsible for removing any personal items and straightening up the parlor and Knox Hall/Library before leaving the church.

Wedding Guidelines

As you plan your wedding at Rockledge Presbyterian Church, please keep these guidelines in mind:

- No alcohol or smoking is permitted in the church.
- The wedding license will be delivered to the church office one week prior to the ceremony.

- No center aisle runner is allowed in the Sanctuary.
- No rice, birdseed, balloons, or similar items may be thrown in the Sanctuary or at the church entrances. Silk flower petals may be dropped in the center aisle by the flower girl during the processional.
- No wax candles may be used.
- No items may be placed on the communion table.
- No items may be placed on or near the piano or organ.
- Furnishings in the chancel area, such as the communion table shall not be moved.
- Video cameras must be placed in an unobtrusive, stationary position prior to the start of the wedding service.
- Seasonal decorations/vestments shall not be removed from the sanctuary. Any wedding decorations such as pew bows

and floral arrangements shall be approved by the Wedding Coordinator.

- The use of cameras by family and friends is not allowed during the wedding out of respect for the worshipful nature of the service.
- The Wedding Coordinator will meet with the Wedding Photographer prior to the service to review pertinent photography guidelines.

A Final Word

This booklet comes with the Church's pledge to assist you in the wedding planning process and to seek this blessing on your behalf:

*God grant you wisdom and devotion in your
common life so that you may be to each other
a strength in need, a counselor in perplexity,
a comfort in sorrow, and a companion in joy!*

Amen.

NOTES and QUESTIONS