

Time and Talent Commitment Form

Overall

Please check the particular ministries you would like to join, and circle those you are participating in.

- Session
- Elders
- Board of Deacons
- Board of Trustees
- Faith Formation Committee
- Mission Committee
- Worship Committee
- Evangelism Committee
- Fellowship Committee
- Corporate Administration Committee
- Communications Committee
- Nominating Committee
- Memorial Committee
- Scholarship Committee
- Finance Committee
- Rockledge Presbyterian School Board

Under your committee (s) of interest, check the activity(ies) you would like to undertake to serve the church.

Worship Committee: (more under Music Program)

- Usher
- Lay Leader Coordinator
- Lay Leader
- Advent candle lighters
- Serve as acolyte (children)
- Prepare and give children's sermon
- Communion preparation/cleanup team
- Coordinate funerals
- Provide musical accompaniment
- Operate Sanctuary & C. Hall A/V sound system
- Decorate church for Christmas/Clean up
- Candle filling/wick maintenance
- Change paraments in the Sanctuary
- Help assemble Sunday worship bulletins
- Work the sound board and A/V equipment for services and events
- Flowers / In Lieu of Flowers coordination; create bulletin inserts

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Music Program: (more under Worship)

- Sing in choir/soloist
- Help with seasonal children's music program
- Play an instrument
- Help coordinate special programs

Communications Committee:

- Gather email addresses of church members and visitors
- Design flyers/posters/bulletin boards for upcoming events
- Maintain an Internet blog about RPC
- Assist with church website updates
- Write and submit articles for RPC newsletter
- Assist with graphic design and text for advertising church activities
- Maintain electronic sign with announcements
- Assist with social media sites

Fellowship Committee:

- Help plan monthly Fellowship activities
- Help set up Fellowship events
- Help clean up after Fellowship events
- Bake or cook for special occasions

Corporate Administration Committee:

- Serve on Policies & Procedures Committee
- Serve on Personnel Committee
- Serve on Generosity Campaign in conjunction with Finance Committee
- Help answer Church Office phones
- Help enter data into church database

Finance Committee

- Counter for Sunday offerings
- Prepare and review budget
- Prepare monthly Treasurer's Report

Rockledge Presbyterian Church

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**“Worship the Lord with
Gladness”**

DB # _____ (Office Use)

Name: _____

Rockledge Presbyterian Church needs volunteers to help with the missions of our church. Opportunities for you to volunteer your time and talent are listed on this form.

Psalm 100 reminds us to come before the Lord with singing, praising God's name. It is God who has made us and we are his people. In celebration of God's faithfulness, we joyfully respond with the resources of our time and talent. Under the committee(s) of choice, please place a checkmark next to the particular activities for which you would like to volunteer.

Please complete one Time and Talent Commitment Form per church member and return it either to the Church Office or place in the Sunday worship service offering plate. Thank you!

Name: _____

Address: _____

City/State/Zip: _____

Home Phone #: _____

Cell Phone #: _____

Email: _____

Comments: _____

**Rockledge Presbyterian Church
921 Rockledge Drive
Rockledge, FL. 32955
321-636-0811**

**Email: officemanager@rockledgepres.com
Web Site: http://rockledgepres.com**

Evangelism Committee:

- Record attendance of members/visitors at Sunday worship
- Coordinate early contact with visitors by personal welcome or welcome letter
- Maintain attendance record of visitors to determine prospective members
- Schedule and coordinate visitor coffees, prospective member classes, receiving of new members by Session, and new member commissioning
- Assist congregation in being RPC ambassadors in the community
- Plan, advertise, and attend outreach events at the church to attract visitors from the community
- Maintain church membership database
- Assist Church Office in creation of church directory
- Assist RPS with special events for pre-school parents

Board of Deacons:

- Visit and/or call assigned homebound members
- Communicate with assigned families by way of visits, cards, phone calls, and fellowship
- Pray for church members' requests through our deacon prayer chain
- Assist with communion to shut-ins at Pastor's request
- Act as mentor for newly assigned family
- Host receptions following memorial services
- Participate in the activities of the church
- Provide a greeter each Sunday at the 11:00 a.m. worship service
- Assist local and worldwide missions through donations

Board of Trustees: (Building & Grounds)

- Help with fix-it jobs around church
- Help with grounds upkeep
- Help with landscaping (Join Green Thumbs)
- Help with church bus (training, maintenance)
- Open/Close buildings; A/C at services/events
- Funeral Support (doors, A/C, flowers, chairs)
- IT

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Faith Formation & Youth Committee:

- Teach adult programs
- Teach children's programs
- Lead daytime Bible study
- Lead night Bible study
- Help with Vacation Bible School
- Assist in Nursery
- Serve on Vacation Bible School Committee
- Teach in a small study/prayer group
- Help lead a Christmas pageant
- Volunteer for special children's programs
- Help lead Sunday Children's Church
- Assist with RPC Pre-School program
- Serve on Youth Committee
- Teach Youth programs
- Help with Youth Group
- Help with Youth Group fundraisers
- Chaperone Youth fieldtrips or retreats
- Provide transportation for Youth trips
- Maintain children's worship service kits

Mission:

- Fill/offer manna bags for congreg. to distribute
- Support of Central Brevard Sharing Center :
 - monthly nonperishable food donations
 - volunteering at CBSC Cocoa headquarters
 - supplying funds/sneakers for school children
 - providing Christmas stocking gifts
 - responding to announced special needs
- Support of Children's Hunger Project
 - donating monthly nonperishable food
 - volunteering to fill backpacks at Cocoa center
- During year coordinate Moments for Mission and special offerings during worship:
 - Blanket Sunday, One Great Hour of Sharing, Peace and Global Witness Offering, Presby. Disaster Relief, The Special Gathering. 5 Cents a Meal, and Pentecost
- Create prayer shawls/ knitted caps for Comfort Ministry
- Brainstorm to respond to, for, and with the local and global community